



**TECHNOLOGY EDUCATION LAB PARTICIPATION
PERMISSION FORM**

SKYLINE MIDDLE SCHOOL

470 Linda Lane, Harrisonburg, VA 22802

Phone: (540) 434-6862 * Facsimile: (540) 434-6453

Website: <http://staff.harrisonburg.k12.va.us/~hherlan>

E-Mail: hherlan@harrisonburg.k12.va.us

Dear Parent(s),

Welcome to the Technology Education program here at Skyline Middle School!

Your child has been asked to share this letter and the attached required safety/insurance information with you as their **HOMEWORK**- to be read and returned to me as soon as possible. Once returned, students will be issued their Technology Education Lab Folder.

The electronic grade book that we will be using is through <http://www.mygradebook.com>, which, once set-up, will allow you and your child to securely go online and check your child's current progress in Technology Education. More details will be shared once your E-mail contact information has been received and processed.

Your child can earn **EXTRA CREDIT** points throughout their Technology Education experience for regularly checking his/her Technology Education grades online from home or from the Technology lab systems. Details will be available upon request.

In the next few weeks I will be explaining Technology course and safety policies to my students, and will be assigning each student his/her personal online password.

Your child will have the opportunity to work with many hands-on projects in his/her Technology Classes, and may occasionally be required to safely handle lab tools, machines, and materials, or to assist in lab projects for other teachers and organizations to help to "earn" the funds for his/her own project materials. Project examples might be, a silkscreen/heat transfer/sublimation printed T-Shirt or a wooden holiday project, or perhaps producing a DVD video. Other projects may be more or less challenging depending on your child's desired project goals, such as a plastic model car or an electronics kit. We have many interactive projects in our lab, as well as "hands-on" experimental simulations like the Lego Mindstorm Robolab and NXT Systems.

If you have any further questions about the Technology Education program, please feel free to contact me.

Thanks for your time and support!

Sincerely,

Hans Herlan, Technology Education Teacher
Skyline Middle School
(540)434-6862, Phone Extension: 2172
(Room M172 & M174)

Mother's E-mail: _____

Father's E-mail: _____

Student's E-mail: _____

Please Sign, Date, & Return to Mr. Herlan. If you would like, please simply request a copy for your records. Thanks!

Parent Signature: _____ Date: ___/___/___

2009-10 HOMEWORK & GRADING...

Students are asked to be ON-TIME to class... This means being seated and ready to begin... "Hands-on" work depends on using time wisely and productively.

FOR YOUR INFORMATION:

Mr. Herlan's planning time is:
End of the school day, Monday thru Friday.

Emergency Contact Number:
(540)434-6862 (My Extension is: 2172)

Technology Education Grading:

Follows the SKMS Student Handbook with emphasis on projects (group & individual), quizzes, class participation, and commitment to excellence in all aspects of our program.

Required Class Supplies:

None for regular classroom work. However, with regards to their projects, students may be asked to bring in additional supplemental project materials if they choose to do additional work with their activities, as time allows.

For example, if choosing to print onto a T-Shirt instead of the class supplied pellon fabric sheet.

Sample Assignments:

- Safety & Permission Forms
- Worklog & Worksheets
- Company (Group) Work & Competitions